



Mackenzie County

BUDGET COUNCIL MEETING AGENDA

NOVEMBER 29, 2018

1:00 P.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Thursday, November 29, 2018
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a)	None	
DELEGATIONS:	4.	a)	None	
TENDERS:	5.	a)	None	
PUBLIC HEARINGS:	6.	a)	None	
GENERAL REPORTS:	7.	a)	None	
AGRICULTURE SERVICES:	8.	a)	None	
COMMUNITY SERVICES:	9.	a)	None	
FINANCE:	10.	a)	Questions from November 27, 2018 Budget Meeting	5
		b)	2018 Non TCA Projects – Carry Forwards	9
		c)	2019 Proposed Non TCA Projects	15
		d)	2019 Proposed New/Amended Service Initiatives	19
		e)	2019 Grants to Other Organizations	23
OPERATIONS:	11.	a)	None	
UTILITIES:	12.	a)	None	

- PLANNING & DEVELOPMENT:** 13. a) None
- ADMINISTRATION:** 14. a) None
- COUNCIL COMMITTEE REPORTS:** 15. a) None
- INFORMATION / CORRESPONDENCE:** 16. a) Information/Correspondence 35
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
17. a) None
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Budget Council Meeting
December 3, 2018
10:00 a.m.
Fort Vermilion Council Chambers
- b) Budget Council Meeting
December 10, 2018
11:00 a.m.
Fort Vermilion Council Chambers
- c) Regular Council Meeting
December 11, 2018
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 29, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Questions from November 27, 2018 Budget Meeting

BACKGROUND / PROPOSAL:

During the November 27, 2018 Budget Council Meeting members requested information on numerous items, these items and additional information is provided below. Administration will be providing a handout at the meeting.

- 1- Municipal Sustainability Initiatives (MSI) prior years' Operating Grant amounts.
 - 2014 - \$122,179
 - 2015 - \$117,635
 - 2016 - \$123,479
 - 2017 - \$122,753
 - 2018 - \$112,630

- 2- Are there additional user fees the County can impose ?

Yes, there are numerous fees currently not imposed – example Franchise Fees. Finance will be reporting back on Franchise Fees and other respective Directors will be reporting back on other potential new revenue sources.

- 3- How can we increase the amount of monthly payment of Taxes/Utilities?

Currently there are 527 tax rolls that have signed agreements with the County for monthly payment plans. 326 ratepayers have chosen to do pre-authorization with their banking institutions. The balance either pay monthly, when and how much they can, or by the deadline or penalties will apply.

Currently 212 ratepayers have signed agreements for pre-authorized payments for Utilities.

Author: J. Batt **Reviewed by:** Bill McKennan **CAO:** _____

Annually administration advertises the benefits of having preauthorized payments for both Taxes and Utilities.

4- Why was La Crete Ferry Campground deductible so high for their claim for the ice jam flood?

La Crete Ferry Campground currently has insurance coverage as an additionally named insured under the County’s umbrella. Within the Policy it states that the deductibles are as follows:

Vehicle \$500-1,500, Property & Equipment \$5,000, and Flood \$25,000

5- Can administration review other Municipalities Farmland Minimum Taxes & Bylaws?

Administration reviewed 6 other municipalities with a high Agriculture base for review by Council.

Tax Ratio per Class (Base Comparator - Residential)			
	Non Residential	Farmland	Minimum
Mackenzie County	1.6 times	1.2 times	\$200
Lethbridge	2 times	5.3 times	
County of Grande Prairie	3.3 times	2.1 times	
Westlock County	5.5 times	4.8 times	
Cypress County	1.7 times	1.2 times	
MD Of Wainwright No. 61	1.7 times	1.7 times	
Red Deer County	3.1 times	2.3 times	\$20

6- Can administration review the Grande Prairie Tax Rate Bylaw Multiple Residential Classes options and bring report to Council?

Grande Prairie does not have multi Residential Sub Classes, however administration is aware of others that do.

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

7- Can administration approach Little Red River to negotiate maintenance of 3 km of road?

Director of Operations to bring report to future meeting

8- Can administration bring back County costs to respond to Medical Co-Response?

Director of Community Services to bring report to future meeting.

9- Can administration bring back a breakdown of Training costs (Object code 211,214,239) in the 2019 Operating Budget?

Department	211 - Travel & Subsistence	214 - Memberships & Conference Fees	239 - Training & Education	TOTAL
Council	\$190,700	\$75,250		\$265,950
Legislative Services, Finance, CAO	\$83,003	\$39,795	\$15,784	\$138,582
Fire	\$17,000	\$3,150	\$49,320	\$69,470
Enforcement	\$40,500	\$2,700	\$17,750	\$60,950
Public Works	\$29,100	\$8,500	\$10,900	\$48,500
Airport	\$5,000	\$2,700	\$2,000	\$9,700
Water	\$47,000	\$1,680	\$9,500	\$58,180
Waste	\$1,100	\$2,200		\$3,300
Planning & Development	\$36,500	\$5,950	\$7,000	\$49,450
Agriculture	\$23,429	\$5,350	\$1,800	\$30,579
Subdivision	\$8,000	\$3,100	\$3,000	\$14,100
Parks	\$6,204	\$1,720	\$2,200	\$10,124
Tourism		\$13,250		\$13,250
Total	\$487,536	\$165,345	\$119,254	\$772,135

10-Can administration forward Insurance Appraisal Report to Recreation Boards?

Director of Community Services and Operations to complete

11-Can administration provide the Insurance Appraisal Report to Council at a future meeting for review?

Director of Community Services to bring to future Council meeting

OPTIONS & BENEFITS:

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the responses to the Questions from the November 27, 2018 Budget Council Meeting report be received for information.

Author: J. Batt Reviewed by: Bill McKennan CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 29, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	2018 Non TCA Projects – Carry Forwards

BACKGROUND / PROPOSAL:

During the November 27, 2018 Budget Council Meeting Council reviewed the proposed 2018 Non TCA Carry Forward Projects.

Administration is requesting that motions be made to ensure the wishes of Council are addressed.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the Carry Forward amount for the Caribou/Industry Protection Strategy Project for 2019 be \$50,000 with funding coming from the 2018 Operating Budget.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That Zama Road LOC project funding in the amount of \$100,000 be reallocated as a contribution to the Zama Secondary Access road repairs being undertaken by an external organization.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That the 2018 Non TCA Carry Forward list have the following items be included as Carry Forward projects if projects are not completed by the end of 2018:

- Recreation – FV Facility Security Camera System
- Recreation – LC – 2 sets of Mini Nets & Portable Boards
- Recreation – LC – 2 Heaters for Bleachers

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That the 2018 Non TCA Carry Forward amounts be incorporated into the approved 2019 Operating Budget.

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

Non-TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments	COMPLETE	CARRY FORWARD
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(12) - Administration Department

Wolf bounty (CF 2016)	\$100,000	\$75,068	\$51,520	\$26,588	\$24,932	\$3,000		Ongoing		X
Caribou/industry Protection Strategy (CF 2016)	\$380,000	\$355,159	\$46,227	\$21,386	\$24,841			Ongoing		X
Cumulative Effects Assessment Study (CF 2017)	\$269,426	\$91,694	\$269,426	\$91,694	\$177,732			Ongoing		X
Information Technology Budget (2018)	\$48,000	\$17,322	\$48,000	\$17,322	\$30,678	\$1,500		To be completed by year end	X	
Building Maintenance Lifecycle Plan (2018)	\$28,000	\$0	\$28,000	\$0	\$28,000	\$13,514	100	Complete - underspent	X	
Building Appraisals (2018)	\$40,000	\$0	\$40,000	\$0	\$40,000	\$27,437	100	Complete - underspent	X	
FV - Asset Management (2018)	\$45,000	\$0	\$45,000	\$0	\$45,000			Ongoing		X
ZA - FRIAA Firesmart Program (2018)	\$354,960	\$295,470	\$354,960	\$295,470	\$59,490		100	Complete - underspent	X	

Total department 12

\$1,265,386	\$834,712	\$883,133	\$452,460	\$430,674
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(23) - Fire Department

FV - Fire Dept Training Props (2018)	\$30,000	\$0	\$30,000	\$0	\$30,000			Awaiting 50%. Funding from Fort Vermilion Fire Department		X
LC - Fire Dept Training Props (2018)	\$35,000	\$17,573	\$35,000	\$17,573	\$17,427			LCFD recently completed project for 2018 awaiting invoice	X	
Supplies for 2006 Ford Ambulance (2018)	\$3,000	\$411	\$3,000	\$411	\$2,589		100	Complete	X	

Total department 23

\$68,000	\$17,984	\$68,000	\$17,984	\$50,016
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(26) - Enforcement

Radar Lazer - Portable (2018)	\$4,200	\$0	\$4,200	\$0	\$4,200	\$4,199		Complete-equipment is on order	X	
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Total department 23

\$4,200	\$0	\$4,200	\$0	\$4,200
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(32) - Public Works

ZA - Aspen Drive Ditch Repair (CF 2016)	\$60,000	\$5,400	\$60,000	\$5,400	\$54,600			Ongoing		X
LC & FV - Road Disposition - Survey Work (CF 2014)	\$50,000	\$9,321	\$41,359	\$680	\$40,679		15	Ongoing		X
Assumption Hill Improvement (ditching) (CF 2014)	\$20,000	\$2,710	\$17,290	\$0	\$17,290		10	Planning Stages		X
Zama Road LOC (CF 2016)	\$100,000	\$0	\$100,000	\$0	\$100,000		100	Unable to obtain LOC	X	
Rocky Lane Oil Dust Control (CF 2017)	\$125,000	\$124,861	\$125,000	\$124,861	\$139		100	Complete	X	
Oil Dust Control Willson Prairie Road (2018)	\$84,375	\$83,355	\$84,375	\$83,355	\$1,020		100	Complete	X	
Oil Dust Control Isaac Dycks Subdivision (2018)	\$50,625	\$49,948	\$50,625	\$49,948	\$677		100	Complete	X	

Total department 32

\$490,000	\$275,595	\$478,649	\$264,244	\$214,405
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Non-TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments	COMPLETE	CARRY FORWARD
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(33) - Airport

Airport Master Plan (CF 2016)	\$75,000	\$8,504	\$66,496	\$0	\$66,496			Engaging Engineer to review		X
FV Airport Development (CF 2016)	\$16,382	\$7,213	\$9,169	\$0	\$9,169			Under Review		X

Total department 33

\$91,382	\$15,716	\$75,666	\$0	\$75,666
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(41) - Water

LC - La Crete Future Water Supply Concept (2018)	\$200,000	\$9,090	\$200,000	\$9,090	\$190,910		5	Project scope details need to be finished		X
Water Diversion License Review	\$35,000	\$13,693	\$35,000	\$13,693	\$21,307	\$833	50	Contact with Alberta Environment is ongoing		X

Total department 41

\$235,000	\$22,782	\$235,000	\$22,782	\$212,218
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(42) - Sewer

LC - Future Utility Servicing Plan (2018)	\$85,000	\$61,229	\$85,000	\$61,229	\$23,771	\$3,511	95	Two open houses held, working on finishing report		X
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Total department 42

\$85,000	\$61,229	\$85,000	\$61,229	\$23,771
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(43) - Solid Waste Disposal

FV - Transfer Station Composting Program (CF 2015)	\$5,000	\$0	\$5,000	\$0	\$5,000		0	No work completed in 2018. Plans to cancel project	X	
LC - Transfer Station Composting Program (CF 2015)	\$5,000	\$0	\$5,000	\$0	\$5,000		0	No work completed in 2018. Plans to cancel project	X	
LC - Waste Packer Plan (CF 2015)	\$5,000	\$0	\$5,000	\$0	\$5,000		0	No work completed in 2018. Plans to cancel project	X	
Waste Bins 40 & 6 yd (2018)	\$20,000	\$19,550	\$20,000	\$19,550	\$450		100	Completed	X	

Total department 43

\$35,000	\$19,550	\$35,000	\$19,550	\$15,450
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Non-TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments	COMPLETE	CARRY FORWARD
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(61) - Planning & Development Department

Infrastructure Master Plans (CF 2016)	\$240,800	\$228,241	\$12,559	\$0	\$12,559		90	Review Documents and take to Council for approval		X
Rural Addressing Signs (CF 2015)	\$341,400	\$337,884	\$35,000	\$31,484	\$3,516		100	Quality Assurance/Quality Control Check	X	
Natural Disaster Mitigation Program (CF 2017)	\$105,000	\$27,642	\$105,000	\$27,642	\$77,358	\$1,464	80	Site Assessment Complete/ Draft report due November for review		X
Municipal Census (2018)	\$142,500	\$136,789	\$142,500	\$136,789	\$5,711		100	Census Data completed/Variance sent to Minister for review and approval	X	
MuniSight Software - GIS (2018)	\$98,000	\$90,000	\$98,000	\$90,000	\$8,000		100	Interface user friendly/Users being added/Bugs being corrected	X	
Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	\$350,000	\$2,030	\$350,000	\$2,030	\$347,970		53	Began discussion with all adj. Municipalities, IDP exemption will be done for 53 Municipalities		X

Total department 61

\$1,277,700	\$822,586	\$743,059	\$287,945	\$455,114
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(63) - Agricultural Services Department

Dell Tough Book and software (2018)	\$20,500	\$659	\$20,500	\$659	\$19,841	\$4,500		Awaiting Software		X
Paint MARA Building (2018)	\$10,000	\$9,500	\$10,000	\$9,500	\$500		100	Completed	X	
Irrigation District Feasibility Study	\$30,000	\$0	\$30,000	\$0	\$30,000			Ongoing		X

Total department 63

\$60,500	\$10,159	\$60,500	\$10,159	\$50,341
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(71) - Recreation

ZA - Hall Electrical Upgrades (CF 2015/2016)	\$31,887	\$28,405	\$7,414	\$3,933	\$3,482			Ongoing		X
FV - Facility Security Camera System (2018)	\$3,000	\$1,360	\$3,000	\$1,360	\$1,640		100	Complete	X	
LC - 2 Sets of Mini Nets & Portable Boards (2018)	\$8,500	\$0	\$8,500	\$0	\$8,500			No progress to date	X	
LC - 2 Heaters for Bleachers (2018)	\$6,500	\$0	\$6,500	\$0	\$6,500			Complete	X	
LC - Ice Rink Foam Dividers (CF 2017)	\$4,987	\$4,871	\$116	\$0	\$116		100	Complete last year	X	
LC - Sidewalk to Tennis Courts (CF 2017)	\$1,913	\$1,825	\$88	\$0	\$88		100	Complete last year	X	

Total department 71

\$56,787	\$36,461	\$25,619	\$5,292	\$20,326
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(72) - Parks

FV - Bridge Campsite - Clear Trees (CF 2016)	\$5,000	\$0	\$5,000	\$0	\$5,000			Will budget new in 2019	X	
Fire Pits & Picnic Tables (CF 2017)	\$10,000	\$8,750	\$1,250	\$0	\$1,250			Complete	X	
LC Walking Trail	\$6,000	\$0	\$6,000	\$0	\$6,000			To be completed in 2019		X
Wadlin Lake - Blocking for Dock (CF 2014)	\$2,500	\$0	\$2,500	\$0	\$2,500			Will budget new in 2019	X	

Total department 72

\$23,500	\$8,750	\$14,750	\$0	\$14,750
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TOTAL 2018 Non-Capital Projects	\$3,692,455	\$2,125,524	\$2,708,576	\$1,141,645	\$1,566,931
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Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 29, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	2019 Proposed Non TCA Projects

BACKGROUND / PROPOSAL:

Please see attached for review and decision.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the following 2019 Non TCA Projects be included in the 2019 Operating Budget:

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

Exhibit 3: Non-TCA Projects 2019

Project Description	2019 BUDGET REQUEST	External Funding				Internal Funding			Notes
		FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal Levy	Restricted Surplus (previous years)	RS-type	
(12) - Administration Department									
Office Furniture Replacement	\$6,180					\$6,180			2019 budget would be for purchasing conference table and chairs for Council Kitchen - allow more adequate space to accommodate meetings, conference calls, increase seating...
(23) - Fire Department									
LC - Fire Dept Training Props	\$20,000			\$10,000		\$10,000			50/50 La Crete Fire Department
(32) - Public Works									
Zama Road Frost Heaves	\$300,000					\$300,000			Repair frost heaves in road
Asset Inventory Collection	\$85,000					\$85,000			Staffing to collect inventory data for asset management
Total department 32	\$385,000	\$0	\$0	\$0	\$0	\$385,000	\$0		
(33) - Airport									
Airport Operations/Safety Manuals	\$30,000					\$30,000			Required by Nav Canada and Transport Canada
(43) - Solid Waste Disposal									
Storage Shed - Blue Hills & Blumenort Waste Transfer Station	\$6,000					\$6,000			For storage of recyclable items
Standardize Signs at Waste Transfer Stations	\$6,000					\$6,000			Ease of use for patrons at the waste transfer stations and would improve the way patrons sort their waste
Total department 43	\$12,000	\$0	\$0	\$0	\$0	\$12,000	\$0		
(72) - Parks									
Bridge Campground Development Plan	\$5,000					\$5,000			This may require potential expenditures in 2020+
Knelsen Park Firewood Bin	\$2,500					\$2,500			Provide the same level of service as other parks
La Crete Walking Trail LOC	\$2,400					\$2,400			This may require potential expenditures in 2020
Hutch Lake Cabin Land Purchase Survey	\$2,000					\$2,000			This may require potential expenditures in 2020
Darryls Dream Plaque	\$2,000					\$2,000			A commemorative plaque for the building of the boat launch at DA Thomas
Wadlin Lake Phase 2 Campground Expansion Development Plan	\$3,000					\$3,000			This may require potential expenditures in 2020+
Hutch & Machesis Lake Storage Sheds	\$5,000					\$5,000			To assist caretakers with storage of small equipment
Total department 72	\$21,900	\$0	\$0	\$0	\$0	\$21,900	\$0		
TOTAL 2019 Non-Capital Projects	\$475,080	\$0	\$0	\$10,000	\$0	\$465,080	\$0		\$475,080
Contingent on Grant Funding									
FRIAA Firesmart Program (Hutch Lake & Zama)	\$301,520			\$301,520					FRIAA funding
Economic Development Investment Attraction Marketing Package	\$60,000			\$30,000		\$30,000			CARES Grant
	\$361,520	\$0	\$0	\$331,520	\$0	\$30,000	\$0		\$361,520
TOTAL 2019 Non-Capital Projects w/ Contingent on Grant Funding Projects	\$836,600	\$0	\$0	\$341,520	\$0	\$495,080	\$0		\$836,600



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 29, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	2019 Proposed New/Amended Service Initiatives

BACKGROUND / PROPOSAL:

Please see attached for review and decision.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the following Proposed New/Amended Service Initiatives be included in the 2019 Operating Budget:

Author: J. Batt Reviewed by: _____ CAO: _____

Exhibit 4: 2019 Proposed New/Amended Service Initiatives (not included in budget)

Item #	Project Description (not by priority order)	Budget Request	Notes
1	Fort Vermilion Fire Hall Reserve		For future construction to replace the current fire hall in Fort Vermilion.
2	Grading Contract Little Red River Cree Nation	\$36,000	Little Red River Cree Nation is in agreement to maintain the road. Working together/building relationships
3	Road Salt - 4 additional loads Fort Vermilion & La Crete	\$40,000	Safer Roads - Increase salt supply as weather requires additional salt
4	Local Equipment Rental	\$25,000	Hiring more equipment to assist with one off projects
5	88 Connector Repairs	\$40,000	Fix issues before requiring major road rebuild. Requesting additional \$40,000 to \$80,000 already included in the base budget.
6	Road Repairs (Rural)	\$80,000	Fix issues before requiring major road rebuild. Requesting additional \$80,000 to \$120,000 already included in the base budget.
7	Lagoon Pond - Odour Control	\$16,500	Reduction in complaints regarding sewer smell, more continuous solid digestion
8	Additional Summer Weed Inspector	\$30,300	With an additional inspector, the compounding weed problem can be addressed in a more time efficient manner
9	Erosion Repair Maintenance	\$40,000	As some of the flood control channels have signs of erosion damage, the Agricultural Service Board feels it would be beneficial to the infrastructure to do the repairs before a larger erosion problems occur, causing the infrastructure to fail.
10	Vet Clinic Reserve	\$150,000	This will ensure that the livestock producers in Mackenzie County will have access to large animal veterinary services
11	Fee for Service adjustment - La Crete Ferry Campground	\$5,000	Increase day use area maintenance fee paid to La Crete Ferry Campground Society by \$5,000. Current fee paid \$5,000
12	First Nations Consultation	\$20,000	Projects/Agreements undertaken by the County require First Nation Consultation
13	Urban Canopy (Tree Planting) - Various Locations	\$10,000	Purchase and install trees as directed by Council
TOTAL REQUEST		\$492,800	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 29, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	2019 Grants to Other Organizations

BACKGROUND / PROPOSAL:

Grants to Other Organizations were reviewed during the Budget Council meeting on November 6, 2018. Please see attached for review and decision.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Grants to Other Organization amounts be included in the 2019 Operating Budget as follows:

Author: J. Batt Reviewed by: Bill McKennan CAO: _____

Summary of 2019 Grants to Other Organizations (NPOs)

Orginazation	2019 Request	2019 Budget	2018 Budget	2017 Budget	2016 Budget
Mackenzie County Library Board	\$ 257,228		\$ 245,750	\$ 239,080	\$ 237,910
FCSS	\$ 477,641		\$ 373,353	\$ 373,353	\$ 373,353
Recreation Boards	\$ 2,415,200		\$ 1,181,419	\$ 1,727,739	\$ 1,370,546
NPO Grants	\$ 2,474,348		\$ 438,200	\$ 394,341	\$ 371,708
Agriculture	\$ 147,500		\$ 131,000	\$ 127,000	\$ 110,000
Tourism	\$ 1,000		\$ 1,000	\$ 1,000	\$ 1,000
Cemeteries	\$ 4,200		\$ 4,200	\$ 4,200	\$ 4,200
	\$5,777,117	\$0	\$2,374,922	\$2,866,713	\$2,468,717

Specification of requests by location:

Location	Mackenzie County Library Board	FCSS	NPO Grants	Recreation Boards	Agriculture	Tourism	Cemeteries	Total
3 Recreation Boards - Capital			\$891,000					\$891,000
Fort Vermilion		\$233,700	\$780,069	\$150,500			\$1,200	\$1,165,469
La Crete		\$235,000	\$608,754	\$1,924,740			\$1,800	\$2,770,294
Zama		\$8,941	\$135,377	\$8,000				\$152,318
High Level				\$93,000				\$93,000
Rocky Lane				\$38,000			\$1,200	\$39,200
Rainbow Lake				\$127,935				\$127,935
Other (Regional)	\$257,228			\$132,173	\$147,500	\$1,000		\$537,901
Total 2019 REQUESTS	\$257,228	\$477,641	\$2,415,200	\$2,474,348	\$147,500	\$1,000	\$4,200	\$5,777,117

Library Boards

	2019 Requests	change	2019 Budget	change	2018 Budget	change	2017 Budget	change	2016 Budget	change
Mackenzie Library Board	212,500	0%	212500	0%	212,500	0%	212,500	0.00%	212,500	0.0%
Town of High Level Cost Sharing*	15,500	0%	15500	0%	15,500	0%	15,500	0.00%	15,500	0.0%
BlueHills Library	15,000	257%	15000	257%	4,200	0%	-	0.00%	-	0.0%
Utilities	14,228	5%	14228	5%	13,550	22%	11,080	11.81%	9,910	10.79%
Total	257,228	4.67%	257,228	4.67%	245,750	2.79%	239,080	0.49%	237,910	0.41%
Population (based on 2017)	10927		10927		10927		10927		10925	
\$ per capita	\$23.54		\$23.54		\$22.49		\$21.88		\$21.78	

FCSS

	2019 Requests	change	2019 Budget	change	2018 Budget	change	2017 Budget	change	2016 Budget	change
Fort Vermilion FCSS	233,700	57%	149,202	0%	149,202	0%	149,202	18%	149,202	18%
La Crete FCSS	235,000	9%	215,210	0%	215,210	0%	215,210	18%	215,210	18%
Zama FCSS	8,941	0%	8,941	0%	8,941	0%	8,941	18%	8,941	18%
Total FCSS Funding Requested:	477,641	28%	373,353	0%	373,353	0%	373,353	18%	373,353	18%
Provincial FCSS Funding (80%)	298,682	0%	298,682	0%	298,682	0%	298,682	18%	298,682	18%
Municipal Share (20%)+	74,671	0%	74,671	0%	74,671	0%	74,671	18%	74,671	18%
Provincial + Municipal funding available:	373,353	0%	373,353	0%	373,353	0%	373,353	18%	373,353	18%
Requested over the funding available:	104,288		0				0		0	

The 20% municipal share is funded by the County's municipal taxes.

Summary of Recreation Boards Budget History

Summary	2019 Requests	2018 Budget	2017 Budget	2016 Budget
Total capital (County's portion)	\$891,000	\$205,500	\$807,700	\$558,939
Total operating	\$1,177,440	\$693,850	\$603,330	\$603,330
Total capital + operating	\$2,068,440	\$899,350	\$1,411,030	\$1,162,269
County-paid utilities & insurance	\$346,760	\$329,570	\$316,709	\$208,277
Grand total	\$2,415,200	\$1,228,919	\$1,727,739	\$1,370,546

Fort Vermilion Recreation Society:		2019 Requests	2018 Budget	2017 Budget	2016 Budget
	Capital - see specification	\$404,000	\$98,000	\$555,000	\$113,870
	Operating - Board & Facilities	\$234,140	\$213,728	\$185,850	\$185,850
	Total requested	\$638,140	\$311,728	\$740,850	\$299,720
	Paid by County:				
	Operating - utilities	\$128,471	\$122,353	\$116,527	\$69,807
	Operating - insurance	\$17,958	\$16,912	\$16,912	\$16,912
	Total requested + paid by County	\$784,569	\$450,993	\$874,289	\$386,439

2019 Capital Grant Requests	2019 Requests	2018 Budget	Cost Allocation - Approved		
			Rec. Board cost share	County cost share	Total
Arena Rink Board Replacement	\$200,000			\$200,000	\$200,000
Arena Header Replacement	\$80,000			\$80,000	\$80,000
Volleyball court equipment	\$9,000			\$9,000	\$9,000
Playground sand removal/rubber surface	\$50,000			\$50,000	\$50,000
Baseball field protective netting	\$30,000			\$30,000	\$30,000
Facility downspout replacement/landings	\$8,000			\$8,000	\$8,000
Rodeo Grounds bleacher cover	\$10,000			\$10,000	\$10,000
FV Community Complex painting of building	\$10,000			\$10,000	\$10,000
Batting cage	\$7,000			\$7,000	\$7,000
Bowling alley - <i>NO AMOUNT GIVEN</i>	?				
TOTAL CAPITAL REQUESTS	\$404,000	\$98,000	\$0	\$404,000	\$404,000
	\$97,000				

		2019 Requests	2018 Budget	2017 Budget	2016 Budget
La Crete Recreation Society:	Capital - see specification	\$457,000	\$107,500	\$177,700	\$414,149
	Operating - Board & Facilities	\$424,920	\$343,390	\$298,600	\$298,600
	Total requested	\$881,920	\$450,890	\$476,300	\$712,749
	Paid by County:				
	Operating - utilities	\$144,703	\$137,813	\$131,250	\$71,439
	Operating - insurance	\$39,131	\$36,828	\$36,828	\$36,828
	Total requested + paid by County	\$1,065,754	\$625,531	\$644,378	\$821,016

2019 Capital Grant Requests	2019 Requests	2018 Budget	Cost Allocation - Approved		
			Rec. Board cost share	County cost share	Total
Rebuild one compressor	\$22,000			\$22,000	\$22,000
Olympia conditioner maintenance	\$8,000			\$8,000	\$8,000
Upgrade VFD electrical panel	\$4,000			\$4,000	\$4,000
Buffalo Head Prairie boards and asphalt	\$80,000			\$80,000	\$80,000
Blumenort skate shack	\$70,000			\$70,000	\$70,000
Olympia	\$145,000			\$145,000	\$145,000
Youth Centre RENO	\$60,000			\$60,000	\$60,000
Wheel chair lift for hall & wheel chair accessibility	\$55,000			\$55,000	\$55,000
Two portable washrooms	\$3,000			\$3,000	\$3,000
Three hashmark LOGOs for the ice	\$1,500			\$1,500	\$1,500
One window for the board room	\$5,000			\$5,000	\$5,000
Tennis court practice wall	\$2,000			\$2,000	\$2,000
Office desk	\$1,500			\$1,500	\$1,500
TOTAL CAPITAL REQUESTS	\$457,000	\$107,500	\$0	\$457,000	\$457,000
	\$107,000				

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)		2019 Requests	2018 Budget	2017 Budget	2016 Budget
	Capital - see specification	\$30,000	\$0	\$75,000	\$30,920
	Operating - Board & Facilities	\$118,880	\$136,732	\$118,880	\$118,880
	Total requested	\$148,880	\$136,732	\$193,880	\$149,800
	Paid by County:				
	Operating - Utilities	\$10,390	\$9,895	\$9,424	\$7,523
	Operating - Insurance	\$6,107	\$5,769	\$5,769	\$5,769
	Total requested + paid by County	\$165,377	\$152,396	\$209,073	\$163,092

2019 Capital Grant Requests	2019 Requests	2018 Budget	Cost Allocation - Approved		
			Rec. Board cost share	County cost share	Total
Painting the interior of the hall	\$30,000			\$30,000	\$30,000
TOTAL CAPITAL REQUESTS	30,000	-	-	30,000	30,000
	\$30,000				

Grants to Other Non-Profit Organizations

Organization	Operating or Capital	2019 Request	2018 Budget	2017 Budget	2016 Budget
FV Agricultural Society - Heritage Centre	Operating	\$45,000	\$25,000	\$25,000	\$25,000
FV Area Board of Trade	Operating	\$85,000	\$17,000	\$12,000	\$12,000
FV & Area Seniors' and Elders' Lodge Board 1788	Operating	\$8,000			
FV Friends of the Old Bay House Society	Utilities only	\$2,500	\$2,500	\$11,500	\$0
FV Royal Canadian Legion, Branch 243	Operating	\$10,000	\$6,000	\$6,000	\$6,000
FV Seniors' Club	Operating		\$4,000	\$4,000	\$4,000
HL Agricultural Exhibition Association	Capital	\$68,000	\$15,000	\$15,000	\$10,000
HL Rural Community Hall	Operating	\$10,000	\$10,000	\$10,000	\$10,000
	Capital	\$15,000	\$15,000	\$10,000	\$10,000
HL Trappers Association	Capital		\$0	\$6,000	
L.A. on Wheels Society	Capital	\$10,000			
LC Area Chamber of Commerce	Operating	\$25,000	\$25,000	\$23,000	\$23,000
LC Agricultural Society - Mennonite Heritage Village	Capital	\$20,000	\$13,000	\$10,000	\$10,000
	Operating	\$75,000	\$35,000	\$35,000	\$35,000
	Operating-Utilities & Insurance	\$43,000	\$41,000	\$41,000	\$22,489
LC Community Equine Centre	Capital	\$50,125			
	Operating - Heat and Power	\$10,000	\$10,000	\$10,000	\$100,000
La Crete Ferry Campground Society	Operating	\$29,000			
	Insurance	\$1,615			
LC Field of Dreams Stampede Committee (Rodeo)	Capital		\$25,000	\$35,000	\$0
LC Meals for Seniors	Operating	\$6,000	\$6,000	\$4,000	\$4,000
LC Polar Cats	Operating	\$10,000	\$5,000	\$5,000	\$5,000
LC Seniors Inn (drop-in centre)	Operating	\$3,000	\$3,000	\$3,000	\$3,000
	Operating - Utilities	\$4,000	\$4,000	\$1,341	\$1,219

Grants to Other Non-Profit Organizations

Organization	Operating or Capital	2019 Request	2018 Budget	2017 Budget	2016 Budget
Mackenzie Regional Community Society	Operating	\$2,173	\$0	\$0	
Peace Countries Gleaner	capital	\$15,000			
Peace River Rotary House Society	Operating	\$25,000			
Rainbow Lake Curling Association	Capital	\$15,365			
Rainbow Lake Family Centre	Capital	\$1,420	\$0	\$5,000	\$0
Rainbow Lake Nursery School Society	Capiltal	\$1,150	\$0		
Rainbow Lake Youth Center	Capital	\$35,000	\$0		
	Operating	\$75,000	\$25,000	\$7,500	
Rocky Lane Agricultural Society	Capital	\$14,000	\$15,000	\$12,000	\$12,000
	Operating	\$14,000	\$14,000	\$12,000	\$14,000
	Operating - Arena Heat and	\$10,000	\$10,000	\$10,000	\$0
Tompkins Improvement Board	Operating		\$7,700		
	Capital	\$1,638,000			
Watt Mountain Wanderers	Operating		\$0	\$5,000	\$5,000
ZA Chamber of Commerce	Operating	\$8,000	\$8,000	\$8,000	\$8,000
STARS Air Ambulance	Operating		\$5,000		
Festival of Trees	Operating	\$2,000			
REDI	Operating	\$28,000	\$28,000	\$28,000	\$28,000
High School Bursaries	Operating	\$25,000	\$29,000	\$25,000	\$24,000
Grants to Other Organizations - Misc	Operating	\$15,000	\$15,000	\$15,000	
Emergent/ Emergency Funding	Operating	\$20,000	\$20,000		
Total		\$2,474,348	\$438,200	\$394,341	\$371,708

Agriculture

Organization	Operating or Capital	2019 Request	2018 Budget	2017 Budget	2016 Budget
Frontier Veterinary Services	Operating - Large Animal	\$40,000	\$26,000	\$20,000	\$0
	Operating	\$40,000	\$40,000	\$40,000	\$60,000
FV Mackenzie Applied Research Association	Operating	\$50,000	\$50,000	\$50,000	\$50,000
	Operating	\$15,000	\$15,000	\$15,000	\$0
Farm Safety	Operating	\$2,500	\$0	\$2,000	
Total		\$147,500	\$131,000	\$127,000	\$110,000

Tourism

Mackenzie Golf	Operating	\$1,000	\$1,000	\$1,000	\$1,000
Total		\$1,000	\$1,000	\$1,000	\$1,000

Cemeteries

	Location	2019 Request	2018 Budget	2017 Budget	2016 Budget
St. Henry's RC Cemetary	Fort Vermilion	\$600	\$600	\$600	\$600
St. Luke's Anglican Cemetary	Fort Vermilion	\$600	\$600	\$600	\$600
La Crete Bergthaler	La Crete	\$600	\$600	\$600	\$600
La Crete Christian Fellowship	La Crete	\$600	\$600	\$600	\$600
North Paddle River Cemetary	Rocky Lane	\$600	\$600	\$600	\$600
Cornerstone Evangelical Church	La Crete	\$600	\$600	\$600	\$600
Ruthenian Greek Cemetary	Rocky Lane	\$600	\$600	\$600	\$600
	Total:	\$4,200	\$4,200	\$4,200	\$4,200



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 29, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- November 27, 2018 Budget Council Meeting Minutes
-
-
-

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the information items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**November 27, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
David Driedger Councillor
Eric Jorgensen Councillor (arrived at 10:06 a.m.)
Anthony Peters Councillor
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS: Cameron Cardinal Councillor

ADMINISTRATION: Lenard Racher Chief Administrative Officer
Byron Peters Deputy CAO
David Fehr Director of Operations
Doug Munn Director of Community Services
Fred Wiebe Director of Utilities
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Bill McKennan Director of Finance
Jennifer Batt Finance Controller
Don Roberts Zama Site Manager
Grant Smith Agricultural Fieldman
Willie Schmidt Fleet Maintenance Manager

ALSO PRESENT:

Minutes of the Budget Council meeting for Mackenzie County held on November 27, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:03 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-11-939

MOVED by Councillor Braun

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) None

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

GENERAL REPORTS:

7. a) None

**AGRICULTURAL
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

10. a) Proposed 2019 Operating Budget Presentation

Councillor Jorgensen arrived at 10:06 a.m.

Presentation of the proposed 2019 operating budget by Bill McKennan, Director of Finance.

Reeve Knelsen recessed the meeting at 10:58 a.m. and reconvened the meeting at 11:16 a.m.

Continuation of the presentation of the proposed 2019 operating budget by Bill McKennan, Director of Finance.

Reeve Knelsen recessed the meeting at 12:06 p.m. and reconvened the meeting at 12:54 p.m.

Continuation of the presentation of the proposed 2019 operating budget by Bill McKennan, Director of Finance.

Reeve Knelsen recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:16 p.m.

Continuation of the presentation of the proposed 2019

operating budget by Bill McKennan, Director of Finance.

Reeve Knelsen recessed the meeting at 3:10 p.m. and reconvened the meeting at 3:29 p.m.

FINANCE: 10. b) Review 2018 Non TCA Projects – Carry Forwards

Discussion and review of the 2018 Non TCA Projects to carry forward to 2019.

FINANCE: 10. c) Review 2019 Non TCA Projects

Discussion and review of the 2019 Non TCA projects.

FINANCE: 10. d) Review 2019 Proposed New/Amended Service Initiatives

To be reviewed at the November 29, 2018 Budget Council meeting.

OPERATIONS: 11. a) None

UTILITIES: 12. a) None

PLANNING & DEVELOPMENT: 13. a) None

ADMINISTRATION: 14. a) None

COUNCIL COMMITTEE REPORTS: 15. a) None

INFORMATION/ CORRESPONDENCE: 16. a) None

CLOSED MEETING: 17. a) None

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Date

MOTION 18-11-940 MOVED by Councillor Jorgensen

That the meeting time for the November 29, 2018 Budget Council meeting be changed to 1:00 p.m.

CARRIED

Regular Council Meeting
November 28, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
November 29, 2018
1:00 p.m.
Fort Vermilion Council Chambers

Budget Council Meeting
December 3, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
December 11, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 18-11-941 **MOVED** by Councillor Jorgensen

That the Budget Council meeting be adjourned at 4:20 p.m.

CARRIED

These minutes were approved by Council on November 28, 2018.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

